

**MAINE EMS
INVESTIGATIONS COMMITTEE MEETING
WEDNESDAY, JUNE 4, 2003
MAINE EMS CONFERENCE ROOM, AUGUSTA**

MEETING MINUTES

Present: R. Doughty, P. Knowlton, C. Pillsbury, S. Leach

Staff: D. White, D. Kinney,

1. Call To Order: The meeting was called to order at 11:25 a.m.

A. Additions/Deletions to the Agenda – None

2. Investigations

The Committee entered executive session for the purpose of discussing the following Agenda items:

- A. Request for Investigation – Case 03-08, 03-09, 03-10 & 03-11
- B. Update – Case 03-01
- C. Licensee Response – Case #03-02 and 03-03

Motion To enter executive session for the purpose of discussing agenda items A-C (Doughty; Knowlton – carries).

The Committee entered executive session at 11:26 a.m. and exited at 12:00 p.m.

Motion: To initiate an investigation of the subject of case 03-08 (Doughty; Knowlton – motion carries)

Motion: To initiate an investigation of the subject of case 03-09 (Doughty; Knowlton – motion carries)

Motion: To initiate an investigation of the subject of case 03-10 (Doughty; Knowlton – motion carries)

Motion: To initiate an investigation of the subject of case 03-11 (Doughty; Knowlton – motion carries)

The Committee also directed that informal conferences be scheduled for the subjects of cases 03-01, 03-02, 03-03, and 03-05.

3. Applications

A. Todd Fortier - Informal Review

The committee conducted an informal review of licensee Todd Fortier's application. Mr. Fortier was informed in writing about the informal review and his right to attend the review. Staff indicated that Fortier made no response to Maine EMS regarding whether or not he would attend the informal review.

Mr. Fortier has a history convictions for Operating under the Influence in 1992, Operating After Suspension in 1993 and Assault, Class D in 1997. Mr. Fortier did not report his 1997 Assault conviction on his application for licensure.

The committee reviewed Mr. Fortier's application packet and was informed by staff that Fortier's conviction for Assault, Class D, was discovered during a State Bureau of Identification check.

Motion: That the Committee conducted an informal review of Todd Fortier's February 1, 2002 , application for Maine EMS licensure as an EMT-Basic: that the committee finds that Mr. Fortier failed to disclose his 1997 conviction for Assault, Class D, on his application for licensure; that Mr. Fortier's failure to disclose his criminal conviction is a violation of §11.A.1 – Obtaining a license by fraud, by deceit, by misrepresentation, or by concealing material facts, and §11.A.16 – Willfully making a false statement in application for a license or renewal of a licens, or in any activity or documents intended to be used to satisfy a requirements for licensure; that Mr. Fortier's license application be denied based upon the aforementioned violations; and that the proposed decision of the committee be communicated to Mr. Fortier (Doughty; Pillsbury – motion carries).

4. Other - Criminal Convictions Matrix

The Committee reviewed the draft of the refined convictions matrix. Review will continue at the next meeting to provide for from Maine EMS' Assistant Attorney General.

5. Next Meeting

The next meeting was scheduled for Wednesday, July 30, 2003 at 9:30 a.m.

5. Adjourn – The meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Drexell White, Licensing Agent